THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA ENVIRONMENTAL HEALTH & SAFETY DEPARTMENT

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May 25, 2017	Signature on File	For Custodial Supervisor Use Only
TO:	Mark Kaplan, Principal Falcon Cove	Custodial Issues Addressed Custodial Issues Not Addressed
FROM:	Alison Witoshynsky, Project Manager Environmental Health & Safety Department	
SUBJECT:	Indoor Air Quality (IAQ) Assessment	

On May 23, 2017, I conducted an assessment at **Falcon Cove Middle School.** Attached are findings and recommendations for further assessment, remediation, or corrective actions needed.

The IAQ assessment did identify one or more existing conditions impacting IAQ and has generated appropriate work orders to correct deficiencies in systems and maintenance that could contribute to decreased indoor air quality. At the time of the assessment, these concerns were not an immediate health or safety concern to building occupants. However, due to individual sensitivities and predisposing health factors, it is possible that some building occupants may elicit a health response to agents and / or conditions identified during the evaluation. Therefore, to further improve IAQ, prevent development of future IAQ-related problems, and to reduce the potential for IAQ-related complaints by building occupants, the IAQ Assessment Team recommends appropriate follow up of each item identified and listed in the attached evaluation.

Please ensure that your Head Facilities Serviceperson receives a copy of this correspondence so that the recommendations requiring their attention can be addressed. In an attempt to separate IAQ issues from general maintenance items, the attached assessment may contain direction for site based staff to generate a work order through COMPASS. Within two weeks a representative from the Custodial/Grounds Department will conduct a follow-up visit to ensure that all site based custodial issues have been appropriately addressed.

Should any questions arise, or if the current concerns continue after the attached recommendations have been addressed, please feel free to contact us at 754-321-4200.

AW:smn Enc.

cc: Shelley Meloni, Director, Pre-Construction
Mark Dorsett Manager, Zono 1, Physical P.

Mark Dorsett, Manager, Zone 1, Physical Plant Operations Division

Broward Teachers Union

Federation of Public Employees Gerald Devio, Supervisor II Custodial

Benjamin Osborne, Supervisor II Custodial

Mark Murray, Supervisor II Custodial

Sam Bays, Director, Maintenance Operations

Kurt Wirz, Area Manager Trades

projects, text books throughout the room and on elevated surfaces. Other personal items on book shelves with dust load. One(1) CT at back corner of room stained and not installed properly. Floor is very dirty and trash is full. Floors <u>in hallway and adjacent cafeteria also dirty. Filter in HVAC not dated and need to be changed.</u>

Corrective Actions to be Completed by Site Based Staff

Clean ceilings around HVAC supply grills	
Remove return grill, vacuum & clean with Wexcide	
Thoroughly clean and sanitize flooring	
Encourage occupant to reduce clutter	
Thoroughly clean elevated/horizontal surfaces	
Remove and replace A/C Filters	
Date the filters properly	
Ensure trash cans are emptied daily	

Corrective Actions to be Completed by PPO

Corrective Actions to be completed by 1.1.C	
Remove and replace stained ceiling tiles	
Install new ceiling tile upon repair, cuts needed	
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